



**Ratified at December 14, 2022 meeting**

**Board of Trustees Meeting  
November 16, 2022**

Minutes of the meeting of the Board of Trustees of Westchester Community College held on Wednesday, November 16, 2022, at 3 PM in the Student Center Event Room.

**Trustees Present:**

Dr. LeRoy Mitchell, Chairperson, Deborah Raizes Vice Chairperson, Dr. Norman Jacknis, Vice-Chairperson, Robin Bikkal Esq., Susan Gerry, Hon. John Nonna, Lucas Peixoto, Sergio Serratto, and Yolanda Howell, Secretary to the Board of Trustees.

**Trustees Excused:**

Dr. Gregory Robeson Smith, Hon. Lyndon Williams

**Cabinet Members Present:**

Dr. Belinda S. Miles, President, Dr. Vanessa Morest, Provost and Vice President, Academic Affairs, Brian Murphy, Vice President and Dean of Administrative Services (Remote), Dolores Swirin Yao, Vice President and Dean, External Affairs, Executive Director, WCC Foundation, Tere Wisell, Vice President and Dean, Community Education and Workforce Development.

**Call to Order**

Chairperson LeRoy Mitchell called the meeting to order.

**The Chairperson convened an Executive Session under provisions of Section 105 of Article 7 of the Public Officers Law to discuss personnel matters.**

Motion to go into Executive Session to discuss personnel issues.

**\*\*Motion: Mitchell/Gerry – all in favor**

Motion out of Executive Session

**\*\*Motion: Gerry/Serratto – all in favor**

### **Ratification of Minutes**

Trustee Gerry made a motion seconded by Trustee Nonna to ratify the minutes of the September 21, 2022, and October 19, 2022, Board meetings with the necessary corrections. The motion passed.

## **INFORMATION AND DECISION**

### **A. President's Report**

Dr. Belinda S. Miles reported:

- Yonkers Ribbon Cutting – took place on November 14. Thanks go out to the support of our local legislators, community and a special thank you to the trustees for supporting the college.
- This morning we welcomed nursing students who will begin their course of study in Spring 2023 at their orientation program.
- The Phi Theta Kappa Honor Society Fall Induction Ceremony takes place tomorrow (Thursday, Nov 17) at 4 PM in the Davis Auditorium – Gateway Center.
- The Diversity Breakfast is on Friday, November 18.
- The Thanksgiving dinner distribution will take place on November 21.

### **Enrollment Update:**

We are focusing on attracting new students to the college and retaining our continuing students.

Fall Open House will take place in person on Saturday, November 19, beginning at 1:00 pm. Prospective students will attend interactive sessions conducted by faculty, staff and administrators spread across our campus. We will highlight our programs, award-winning faculty, dedicated staff and administrators, and the facilities and labs that make SUNY WCC the right choice for thousands of students every year! As of yesterday, over 200 prospective students have registered – responses are still coming in.

### **B. Board Chair's Report**

Trustee Mitchell reported:

#### **ACCT Leadership Conference**

I attended the ACCT Leadership conference in New York city in October. The conference had a symposium which I attended titled "Improving Educational Outcomes for Men of Color."

NYCCT also meet during the conference. Deborah Glick was the guest speaker.

The JED program gave out a card that gave instructions on “Five ways to initiate a conversation with a student.”

### Spellman High School

Spellman High School would like to establish a relationship with Westchester Community College.

## **C. Committees**

### Governance Committee

Trustee Gerry reported:

The Governance Committee had discussion on the following topics:

- 2022 President Evaluation
- 2022 Board Self-Assessment and Annual Board Goals
- Policy Review: Board Participation via Videoconference
- 2023 Board Meeting Dates
- Board Member Use of College Email

### Program Committee:

Trustee Jacknis reported:

The Program Committee had discussion on the following topics:

- Higher Education Emergency Relief Fund (HEERF)
- Updates from Academic Affairs

### Student Trustee Report

Trustee Peixoto reported:

- SGA created an ad-hoc committee called Undocumented Student Support Committee.
  - Collaborative effort with the Kathryn W. Davis Global community scholarship
  - Working with a few non-profits to hold legal seminars on campus
  - Goal is to help pre-existing and future undocumented students become aware of finances and paths to citizenship
- Financial Aid Research Committee is continuing to meet with faculty

- SGA is currently working on a campus wide survey that will be sent out to students

Finance/Facilities

Trustee Nonna reported:

The Finance committee had discussion on the following topics.

- Operating Forecast
- Capital Projects Update
- Contracts
- Capital Program

Trustee Nonna asked Vice President Brian Murphy to go over the forecast for the month ending October 31, 2022, and the contracts.

Vice President Murphy presented the contracts to the Board.

Resolution: Contract Ratification

**WHEREAS**, SUNY Westchester Community College is required to enter into agreements for the continued operation of the College; and  
**WHEREAS**, the attached schedule represents those agreements approved by the College since the last meeting of the Board of Trustees; therefore  
**BE IT RESOLVED**, that the Board of Trustees of SUNY Westchester Community College hereby ratifies the aforementioned agreements.

<u>CONTRACT #</u>	<u>CONTRACTOR NAME</u>	<u>CONTRACT DESCRIPTION</u>	<u>TERM</u>	<u>AMOUNT</u>
23-0240-552-FAC	National Standby Repair, Inc	Preventive maintenance on all campus generators.	3/24/23 – 3/31/24	\$21,800
23-0240-548-EH&S	Veolia ES technical Solutions, LLC	Main Campus departmental chemical waste pickup and disposal. 5-year contract.	1/16/23 – 1/15/28	\$27,261
23-0240-551-FAC	Rentokil NA Inc. dba Ehrlich Pest Control	Exterminator services for Main campus and Extension sites. 3-year contract	4/1/23 – 3/31/26	\$34,968
23-0240-336-FAC	National Standby Repair, Inc	Replace the Technology Buildings Generator transfer switch	12/1/22 – 6/30/23	\$12,304
23-0245-544	HIS Workplace Compliance Solutions, Inc.	Electronic material safety data sheet (MSDS) and chemical inventory service Provider. 5-year contract.	3/1/23 – 2/29/28	\$20,000

**\*\*Motion: Nonna/Gerry – all in favor**

Resolution Capital Budget

**BE IT RESOLVED**, that the Board of Trustees of SUNY Westchester Community College hereby approves the 2023-2024 Capital Program

**\*\*Motion: Nonna/Bikkal – all in favor**  
Professor Emeritus

Dr. Miles recommended the following faculty members for Emeritus status:

- Judy Burger
- Iris Cook

**\*\*Motion: Jacknis/Gerry – all in favor**

Public Comment

Trustee Mitchell invited members of the community for public comment.

Chad Thompson – on behalf of the faculty and as Chair of the Faculty Senate addressed the Board regarding the process of awarding Emeritus status to faculty and the fact that Professor Sheldon Malev was not granted Emeritus status.

Sheldon Malev – read a letter to the Board from Dr. Miles regarding Emeritus selection.

Arlene Sultan – addressed the Board regarding Sheldon Malev and the fact that WCC is like his child because he cares so much about the institution.

Michael Hackett – addressed the Board regarding Sheldon Malev and spoke about the fact that Sheldon Malev worked hard to make this campus a smoke free campus.

Adjournment

**\*\*Motion: Mitchell/Raizes – all in favor**

The next meeting of the Board of Trustees is scheduled for December 14, 2022.

Respectfully submitted,

*Yolanda Howell*

Yolanda Howell  
Secretary, Board of Trustees