



**Ratified at December 15, 2021 meeting**

**Board of Trustees Meeting  
November 17, 2021**

Minutes of the meeting of the Board of Trustees of Westchester Community College held on Wednesday, November 17, 2021, at 3 PM via zoom video conference.

**Trustees Present:**

Dr. LeRoy Mitchell, Chairperson, Dr. Norman Jacknis, Vice-Chairperson, Deborah Raizes Vice Chairperson, Robin Bikkal Esq., Susan Gerry, Sebastian Loreti, Hon. John Nonna, Dr. Gregory Robeson Smith, and Yolanda Howell, Secretary to the Board of Trustees.

**Trustees Excused:**

Hon. Lyndon Williams

**Cabinet Members Present:**

Dr. Belinda S. Miles, President, Dr. Vanessa Morest, Provost and Vice President, Academic Affairs, Dr. Shawn Brown, Chief of Staff and Vice President of Strategic Operations, Brian Murphy, Vice President and Dean of Administrative Services, Dolores Swirin Yao, Vice President and Dean, External Affairs, Executive Director, WCC Foundation, Anthony Scordino, Vice President, Information Technology, Tere Wisell, Vice President and Dean, Continuing Education and Workforce Development.

**Call to Order**

Chairperson LeRoy Mitchell called the meeting to order.

**Ratification of Minutes**

Trustee Robeson Smith made a motion seconded by Trustee Nonna to ratify the minutes of the October 20, 2021 Board meeting. The motion passed.

## INFORMATION AND DECISION

### A. President's Report

Dr. Belinda S. Miles reported:

President Miles gave updates on the following:

- We have begun to resume some in person meetings
- G.O.O.D. for Girls, Inc. (GfG). GfG is a mentoring and leadership development program for girls ages 9-18. Close to 300 attendees – many for the first time – learned of our programs, service, and access to opportunity.
- I was able to join some of you for the Westchester Community College: White Plains Education Training Center (re-) opening.
- Non-Profit Westchester Workforce Development Symposium, “Working Together for Workforce Solutions.” Thanks to Dean Carmen Martinez-Lopez and Professor John Watkins for initiating this collaborative event between Nonprofit Westchester and the Robert Wiener Center of Academic Excellence in Cybersecurity at Westchester Community College.
- Westchester Community College employee and Veteran Josh Gaccione was induction into the NYS Veterans Hall of Fame.
- Several members of the American Women of African Heritage donation including former trustee Toni Cox-Burns visited the college to present us with a \$45,000 donation to support our students in the work that we are doing.
- Our Fall Open House was Saturday, November 13.
  - 170 prospective students participated
  - almost 50 have applied for admission.
- New student applications are up for spring semester. About 5% up overall.
- Ten WCC students were selected to receive WCC/PepsiCo Foundation S.M.I.L.E. (Success Matters in Life & Education) Scholarships totaling \$50,000. WCC is one of four community colleges in the nation to receive grants in 2021 as part of this initiative in support for Black and Hispanic students.
- All In Campus Democracy Challenge awarded WCC for Best Action Plan for a 2-Year Institution in New York State. This organization recognizes campuses who are doing exceptional work around civic engagement as it relates to voter registration,

education, and turn out. This recognition highlights our commitment to civic engagement -- one of our institutional values and is a testament to the combined work of members of the college faculty and staff with the Student Government Association Civic Engagement Committee.

## **B. Board Chair's Report**

Trustee Mitchell reported:

- We will be a part of the SUNY ASPEN Workshop this Friday. This workshop is for a selected number of community college leadership.
- The National Legislative Summit will be taking place in Washington, D.C. the first week in February.

## **C. Committees**

### Governance

Trustee Gerry reported:

The Governance committee had discussion on the following topics.

- Joint meeting with the Westchester Community College Foundation Board and the Westchester Community College Board of Trustees
  - Setting the agenda for the meeting
- December mini retreat agenda for the Board of Trustees

### Program Committee Report

Trustee Jacknis reported:

The Program committee had discussion on the following topics.

- Strategic Partnerships
  - Solar Energy
  - Sports Facility
  - Con Edison
- The New Justice Studies program

### Student Trustee Report

Trustee Loreti reported:

- The Student Government Association is looking at enrollment numbers and what they can do to increase the numbers.
- The Senate meeting taking place tomorrow, will focus on the topic of diversity.

Finance/Facilities

Trustee Robeson Smith reported:

Trustee Robeson Smith asked Vice President Brian Murphy to go over the forecast for the month ending October 31, 2021 and the contracts.

Vice President Murphy presented the contracts to the Board.

Resolution: Contract Ratification

**WHEREAS**, Westchester Community College is required to enter into agreements for the continued operation of the College; and

**WHEREAS**, the attached schedule represents those agreements approved by the College since the last meeting of the Board of Trustees; therefore

**BE IT RESOLVED**, that the Board of Trustees of Westchester Community College hereby ratifies the aforementioned agreements.

<u>CONTRACT #</u>	<u>CONTRACTOR NAME</u>	<u>CONTRACT DESCRIPTION</u>	<u>TERM</u>	<u>AMOUNT</u>
22-0240-506-FAC	Case Emergency Systems <b>Name change only</b> (from Case Systems, Inc. Approved Sept 2021 BOT)	Blue phone maintenance and service. Blue phones provide safety resources throughout campus. Sole source provider.	10/1/21 – 9/30/24	
22-9549-306-AA	Shadowbox Design Management, Inc.	Provision of audio, camera, & video system for December Completion Ceremony.	12/16/21	\$11,440
22-0130-307-AA	Kipp NYC College Prep High School	For High School students to receive College credit at WCC. Payment for dual enrollment classes at the H.S.	9/1/21 – 6/30/22	Est. \$10,000 Income
22-0130-308	Unisa, Inc.	Service students' Federal Perkins, Nursing, Health Professions and/or institutional lending Programs. One year option.	2/1/21 – 1/31/22	\$9,427

**\*\*Motion: Robeson Smith/Nonna – all in favor**

**2022-2023 Capital Program**

**PROJECT 2022/23**

**NO. PROJECT REQUEST**

**WCC 82 Site Upgrade - Campus Wide 300,000** Charging Stations

**WCC 88 Maintenance Buildings Infrastructure Upgrade 2,022,000** Maintenance House Site Development and Infrastructure

**WCC 104 Campus Infrastructure 1,310,000** Building Management System Upgrade Campus Wide

**WCC 105 Technology Upgrade Off Campus 2022/23-2026/27 200,000** Year 1 of 5 Year Phase to provide upgrades of PC's, laptops, printers, scanners on a 5-year replacement cycle

**WCC 106 Technology Upgrade On-Campus 2022/23-2026/27 2,018,000** Year 1 of 5 Year Phase to provide upgrades of PC's, laptops, printers, scanners on a 5-year replacement cycle

WCC 107 Planning Studies 2022/23-2026/27 75,000 Year 1 of 5 Year Phase  
GROSS TOTAL 5,925,000  
WESTCHESTER COMMUNITY COLLEGE  
2022/23-2027/28 CAPITAL PROGRAM  
(GROSS DOLLARS ONLY IN PROJECT CODE ORDER (WCC-#))

**\*\*Motion: Robeson Smith/Nonna – all in favor**

Public Comment

Trustee Mitchell invited members of the community for public comment

No public comment

Adjournment

**\*\*Motion: Mitchell/Robeson Smith – all in favor.**

The next meeting of the Board of Trustees is scheduled for November 17, 2021.

Respectfully submitted,

*Yolanda Howell*

Yolanda Howell  
Secretary, Board of Trustees