



Ratified at July 19, 2023 meeting

**Board of Trustees Meeting
June 21, 2023**

Minutes of the meeting of the Board of Trustees of Westchester Community College held on Wednesday, June 21, 2023, at 3 PM in the Student Center Event Room.

Trustees Present:

Dr. Norman Jacknis, Vice-Chairperson, Deborah Raizes Vice Chairperson, Robin Bikkal, Esq, Susan Gerry, Esq., Hon. John Nonna, Sergio Serratto, Hon. Lyndon Williams (via video conference), Yolanda Howell, Secretary to the Board of Trustees.

Trustees Excused:

Dr. LeRoy Mitchell, Chairperson, Dr. Gregory Robeson Smith.

Cabinet Members Present:

Dr. Belinda S. Miles, President, Dr. Vanessa Morest, Provost and Vice President, Academic Affairs, Brian Murphy, Vice President and Dean of Administrative Services, Dolores Swirin Yao, Vice President and Dean, External Affairs, Executive Director, WCC Foundation, Tere Wisell, Vice President and Dean, Community Education and Workforce Development, Anthony Scordino, Vice President, Information Technology, Dante Cantú, Vice President of Student Access, Involvement & Success.

Call to Order

Vice Chairperson Norman Jacknis called the meeting to order.

Ratification of Minutes

Trustee Gerry made a motion seconded by Trustee Nonna to ratify the minutes of the May 17, 2023, Board meeting. The motion passed.

INFORMATION AND DECISION

A. President's Report

Renaming of Student Center to David Swope Student Center

This act was approved at last evening's Board of Legislators meeting. The Westchester Community College Foundation is requesting we save the date of Monday, October 2 for the dedication.

Student Excellence

- **HEERF Funding** – The request to the U.S. Department of Education for a no-cost extension to use remaining Higher Education Emergency Relief Funds (HEERF) has been approved. These funds will provide direct aid to students and support institutional projects as SUNY Westchester continues to prepare students to thrive in an evolving post-pandemic world.
- **EOC Graduation** – Celebrated the achievements of 151 completers. Forty-five students received special recognition with eight receiving Outstanding Student recognition and six receiving Pathways Scholarships. So far, eight EOC graduates will enroll here in the fall. Some samples of where recent EOC graduates are working:
 - Healthcare – Montefiore Medical Center, True Care; Epic Healthcare, Sans Souci
 - Construction – Dacks Consulting, People Ready
 - Security – Sarah Lawrence College, Century Security, Allied Security
- **Workforce Development and Continuing Education Ceremony** – celebrated 600 individuals who successfully completed short term industry training during the 22-23 academic year. Over 200 students attended the ceremony.
- **Commitment Day – Viking VIPs (Valued... Informed... on Pathway to success):** Welcomed approximately 150 newly admitted students who had opportunity to speak to faculty and staff from each of the four schools, extension centers, student support services, and more. One of the many ways we build connection to the college and provide an opportunity for incoming students to learn about support services in place to help them succeed.
- **Campus Visit** – we welcomed Dr. Lisa Vollendorf, President of SUNY Empire to campus as part of her tour of SUNY campuses to meet presidents and discuss how SUNY Empire can provide even more opportunities for students to pursue a bachelor's degree following community college graduation. We have general transfer and nursing agreements as well as transfer scholarship opportunities available to students to aid in seamless transfer.

Institutional Excellence

- **Respiratory Care Program Award** – the SUNY Westchester Respiratory Care Program is the recipient of the Distinguished RRT Credentialing Success Award. In selecting programs for this recognition, the CoARC (Commission on Accreditation for Respiratory Care) Board used criteria based on key accreditation metrics documented in the 2022 Annual Report of Current Status (RCS). Kudos to Professors Barret, Petrone, and Sinclair – and our outstanding Respiratory Care team – for representing the profession with such distinction. Our students also participated in a Trauma Symposium at Westchester Medical Center.

Enrollment Update

- Applications for fall are up 7.4% compared to fall 2022 applications during the same time – includes first-time in college and transfers into SWCC.
- Enrollment:
- **Summer** enrollment is 3,574, a 3.1% decline compared to Summer 2022 during the same time. However, we see a 27.5% increase among full-time students.
- **Fall** 2023 enrollment 2,582, a 3.1% decline compared to Fall 2022 during the same time. However, we see a 10.4% increase in full-time enrollment and a 2.4% increase in FTE.

C. Committees

Governance Committee

Trustee Gerry reported:

The Governance Committee had discussion on the following topics.

- The annual evaluation of the President and the Board self-evaluation
 - This year we have decided to send out the board evaluation to members of the campus community
- Designation of Committee Vice Chairs
- Trustee knowledge inventory
- Orientation of Board members

Program Committee

Trustee Jacknis reported:

The Program Committee had discussion on the following topics

- Long term outcomes for students
- Economic mobilities
- Data Sources

Finance/Facilities

Trustee Nonna reported:

The Finance committee had discussion on the following topics.

- Operating Forecast
- Capital Projects Update
- Contracts

Trustee Nonna asked Vice President Brian Murphy to go over the forecast for the month ending May 31, 2023, and the contracts.

Vice President Murphy presented the contracts to the Board.

Resolution: Contract Ratification

***WHEREAS**, Westchester Community College is required to enter into agreements for the continued operation of the College; and*

***WHEREAS**, the attached schedule represents those agreements approved by the College since the last meeting of the Board of Trustees; therefore*

***BE IT RESOLVED**, that the Board of Trustees of Westchester Community College hereby ratifies the aforementioned agreements.*

<u>CONTRACT #</u>	<u>CONTRACTOR NAME</u>	<u>CONTRACT DESCRIPTION</u>	<u>TERM</u>	<u>AMOUNT</u>
23-0240-575	Arista Renovation, Inc	Children Center copingstone repairs/sealing.	6/26/23-8/31/23	\$17,500

****Motion: Nonna/Serratto – all in favor**

Public Comment

Trustee Jacknis invited members of the community for public comment.

Lucia Alfano (Nursing Professor) – addressed the Board regarding the faculty loan forgiveness program. She has been denied support.

- Response from Dr. Belinda Miles – the matter has been referred to legal counsel for direction.

The Vice Chairperson convened an Executive Session under provisions of Section 105 of Article 7 of the Public Officers Law to discuss personnel matters.

Motion to go into Executive Session to discuss real estate issues.

****Motion: Nonna/Gerry – all in favor**

Motion out of Executive Session

****Motion: Jacknis/Gerry – all in favor**

Adjournment

****Motion: Jacknis/Nonna – all in favor**

The next meeting of the Board of Trustees is scheduled for July 19, 2023.

Respectfully submitted,

Yolanda Howell

Yolanda Howell
Secretary, Board of Trustees