



Ratified at September 21, 2022 meeting

**Board of Trustees Meeting
July 20, 2022**

Minutes of the meeting of the Board of Trustees of Westchester Community College held on Wednesday, July 20, 2022, at 3 PM via zoom video conference.

Trustees Present:

Dr. LeRoy Mitchell, Chairperson, Dr. Norman Jacknis, Vice-Chairperson, Deborah Raizes Vice Chairperson, Robin Bikkal Esq., Susan Gerry, Hon. John Nonna, Lucas Peixoto, Dr. Gregory Robeson Smith, and Yolanda Howell, Secretary to the Board of Trustees.

Trustees Excused:

Hon. Lyndon Williams

Cabinet Members Present:

Dr. Belinda S. Miles, President, Dr. Vanessa Morest, Provost and Vice President, Academic Affairs, Dr. Shawn Brown, Chief of Staff and Vice President of Strategic Operations, Brian Murphy, Vice President and Dean of Administrative Services, Dolores Swirin Yao, Vice President and Dean, External Affairs, Executive Director, WCC Foundation, Anthony Scordino, Vice President, Information Technology, Tere Wisell, Vice President and Dean, Community Education and Workforce Development, Adam Frank, Interim Vice President of Student Access, Involvement & Success.

Call to Order

Chairperson LeRoy Mitchell called the meeting to order.

Ratification of Minutes

Trustee Mitchell made a motion seconded by Trustee Nonna to ratify the minutes of the June 15, 2022, Board meeting. The motion passed.

INFORMATION AND DECISION

A. President's Report

Dr. Belinda S. Miles reported:

President Miles gave updates on the following:

Student Excellence

- EOP hosted its first EOP VIP program to welcome prospective students to WCC. This high impact recruitment program builds connection to WCC and a strong foundation and start for our EOC students.
- The Student Involvement Team hosted its first luncheon for our Student Orientation Leaders to help these outstanding students hone their skills as “WCC community experts” as they prepare to welcome our newest Vikings for the fall semester. Thanks to faculty and staff for contributing to the program.
- JPMorgan Chase Recognition
 - Our Center for Financial and Economic Education, with the National Council for Workforce Education recently hosted the groundbreaking initiative, Money Smart Coaching Program, funded by JPMorgan Chase.
 - The program, created here at WCC and led by Suzanne Matthews, has impacted hundreds of students each year, giving them the tools, they need to take charge of their own financial wellness and has supported their academic success and completion.
 - Due to the success of our program and the impact it has had on students’ financial wellness, **JPM Chase** awarded the National Council for Workforce Education (NCWE) a \$2.5 million grant over 3 years to **replicate WCC’s program** at community colleges across the country.
 - Representatives from JPM Chase Global Philanthropies, area Chase Bank representatives, NCWE Executive Director Darlene Miller and others, joined representatives from the three other participating colleges: Mott Community College, MI; SUNY Rockland and SUNY Fulton-Montgomery Community College at the event and to name WCC as the model for other community colleges to support the financial wellbeing of students.
 - Westchester Community College stands as a leader among our nation’s community colleges and this recognition of our innovative programs and services focused on student support services is well aligned with our mission and our commitment to serving students – our North Star to guide our work.

Community Relations

- Representatives from ShopRite named Veteran Services at WCC one of their five 2022 recipients of ShopRite’s Veterans Program Award and presented a \$10,000 donation that will benefit our veterans support programming and services. This honor is awarded to organizations who have demonstrated successes in serving the veterans community throughout New York State. We thank Student Support

Services Coordinator Travis Melby and our Veterans Resource team for their work with student-veterans and for identifying new sources of community support for students.

- PepsiCo Foundation Representative Jonathan George was on campus to meet with our WCC Uplift and SMILES teams. Reiterated support for WCC students.

NYT Article

- NYT piece (July 18) - discusses how stopping out – students deferring their education – especially at community colleges – is adding to the national decline of college enrollments – and putting students at risk of un- or under-employment during a downturn in the labor market.
- Food and housing insecurity may have initially caused students to stop out during the pandemic – but more recently, wage increases – especially in lower-wage jobs (according to the NYT piece) are proving to be more attractive to students at this time.
- I invite Director of Strategic Marketing and Communications Mark Stollar to provide information on the Yonkers Branch Campus marketing plan.

Dr. Miles introduced Mark Stollar, Director of Strategic Marketing and Communications. Mr. Stollar gave an update on the status of the Yonkers Branch Campus.

B. Board Chair's Report

Trustee Mitchell reported:

NYCCT Awards

Westchester Community College has won four (4) awards from New York Community College Trustees (NYCCT). The awards will be presented in Saratoga on September 23.

Article in 914Inc.

- Written by David Levine where he looks at different perspectives of a college education.

C. Committees

Governance

Trustee Gerry reported

The Governance Committee discussed the following:

- President assessment survey
- President assessment recipients
- Board assessment survey

- Board retreat agenda

Finance/Facilities

Trustee Robeson Smith reported:

The Finance committee had discussion on the following topics.

- Capital Projects
- HEERF update

Trustee Robeson Smith asked Vice President Brian Murphy to go over the forecast for the month ending June 30, 2022 and the contracts.

Vice President Murphy presented the contracts to the Board.

Resolution: Contract Ratification

WHEREAS, Westchester Community College is required to enter into agreements for the continued operation of the College; and

WHEREAS, the attached schedule represents those agreements approved by the College since the last meeting of the Board of Trustees; therefore

BE IT RESOLVED, that the Board of Trustees of Westchester Community College hereby ratifies the aforementioned agreements.

<u>CONTRACT #</u>	<u>CONTRACTOR NAME</u>	<u>CONTRACT DESCRIPTION</u>	<u>TERM</u>	<u>AMOUNT</u>
22-9522-507-AA	Corporate Technologies Inc.	Data automation, technical services and Tableau dashboard development. Title V Grant. Scope of work changed	was 10/1/21 – 9/30/22 7/1/22-12/30/22 Term date change only. Previously approved at 9-22-21 BOT and Name change approved At 10-21-21 BOT.	
22-0240-325-FAC	Open Systems Metro NY, Inc.	Repair the Physical Education Building Fire panel.	8/15/22 – 12/31/22	\$5,845
22-0240-936-FAC	Empire Mechanical Services, Inc.	Furnish and install a new A/C unit for the Security offices	8/15/22 – 12/31/22	\$12,730
23-8301-543	Huaxia Chinese School, NY Inc.	Provide Chinese cultural and language Educational programming for Chinese American children and adults	9/11/22 – 6/26/23	\$36,000 (revenue)
22-0240-326- FAC	Pierotti Corp.	Repair a part of the Knollwood roof that is leaking.	8/15/22-12/31/22	\$15,500
23-8110-250-WDCE	Elizabeth Gaynes	New workforce speaker series running August to Oct. 2022. Costs being covered by participants fees.	8/1/22 – 10/31/22	\$200 (expense) \$300 (revenue)
23-8110-241-WDCE	Joe Dolce	New workforce speaker series running August to Oct. 2022. Costs being covered by participants fees.	8/1/22 – 10/31/22	\$200 (expense) \$300 (revenue)

<u>CONTRACT #</u>	<u>CONTRACTOR NAME</u>	<u>CONTRACT DESCRIPTION</u>	<u>TERM</u>	<u>AMOUNT</u>
23-8110-249-WDCE	Junella Chin	New workforce speaker series running August to Oct. 2022. Costs being covered by participants fees.	8/1/22 – 10/31/22	\$200 (expense) \$300 (revenue)
23-8110-248-WDCE	Kristin Jordan	New workforce speaker series running August to Oct. 2022. Costs being covered by participants fees.	8/1/22 – 10/31/22	\$200 (expense) \$300 (revenue)
23-8110-247-WDCE	Mary Pryor	New workforce speaker series running August to Oct. 2022. Costs being covered by participants fees.	8/1/22 – 10/31/22	\$200 (expense) \$300 (revenue)
23-8110-251-WDCE	Elana Frankel	New workforce speaker series running August to Oct. 2022. Costs being covered by participants fees.	8/1/22 – 10/31/22	\$1,000 (expense) \$1,200 (revenue)

****Motion: Robeson Smith/Nonna – all in favor**

Resolution

Renaming of Student Center to the David Swope Student Center

Whereas, David Swope was a prominent Westchester environmentalist, philanthropist, community leader and business owner who touched hundreds of lives in Westchester County and beyond; and

Whereas, David Swope was committed to encouraging and supporting talented students, as future leaders, in their pursuit of education; and

Whereas, he was a dedicated director of the Westchester Community College Foundation from 2001 through his death in 2018, serving as President and then Chair of the Board, as well as Co-Chairing the \$20 million Gateway Campaign; and

Whereas, he also served as a Westchester Community College trustee from 2011 through 2018, including serving as its chair; and

Whereas, he donated over \$ 4.5 million to the Westchester Community College Foundation, including substantial ownership in a property that produces significant ongoing revenue for the Foundation, which assists in the Foundation’s support of the College; and

Whereas, his family is a long-time benefactor of the College and a driving force in the development of the Foundation, which has a significant impact in support of student success; and

Whereas, the Student Center at Westchester Community College is the center of student life on campus, giving students the experience of being part of a college community; and

Whereas, the Executive Committee of the Westchester Community College Foundation has recommended that the College rename the Student Center in his honor.

Now, therefore, we join in their recommendation and ask that the County of Westchester’s Board of Legislators take such further action as necessary to rename the Student Center the David Swope Student Center.

****Motion: Robeson Smith/Nonna – all in favor**

Public Comment

Trustee Mitchell invited members of the community for public comment

Dean Karen Taylor addressed the Board

- Thanks to Dr. Belinda Miles and Dr. Vanessa Morest. It has been a pleasure working with everyone.

Adjournment

****Motion: Mitchell/Robeson Smith – all in favor.**

The next meeting of the Board of Trustees is scheduled for September 21, 2022.

Respectfully submitted,

Yolanda Howell

Yolanda Howell
Secretary, Board of Trustees